Teacher writing review

CEFR C2 | Unit 4: Mediation | Writing

Open responses need qualified review. Use this guide to discuss a useful next revision.

Task and audience

Produce accurate minutes and a tactful follow-up message. Mark dependencies and unsettled points, then request the information needed for the next decision.

Meaning and evidence

Check the supplied context. The response should preserve relevant facts, conditions and uncertainty. Do not reward an invented claim as evidence.

Organization

Look for an order that helps the intended reader. At early levels, clear linked information is enough; advanced responses need controlled development and cohesion.

Language choices

Discuss one effective word choice and one form to revise. Consider the unit focus: Modal and conditional scope carry commitments. Could, subject to and provided that cannot be removed without changing force. Reformulation should preserve negative qualifications such as not refusing.

Review status

Record feedback as teacher review. A completed draft or self-check does not verify correctness, skill mastery or a CEFR level.