Plan your writing

CEFR B1 | Unit 4: Decisions | Writing

Use the supplied context. Invent personal details if needed; do not include private information.

Name _____ Date _____

Your task

Write a conditional action plan for a group activity. State the decision point, two alternatives and how participants will receive confirmation.

Context

Two-hour walk; a slower walker needs time. Heavy rain means a shorter route from the hall. Worse conditions mean an indoor session. Confirm by Saturday; wait for the final message.

Who is the reader, and what do they need to know?

Which details will you include, and in what order?

Which words or forms will help you make the meaning clear?