# Plan your writing

CEFR A1 | Unit 3: Home | Writing

Use the supplied context. Invent personal details if needed; do not include private information.

Name _____ Date _____

## Your task

Write a 30-50-word message to help a visitor find three things in an imaginary room. Say where each item is and where to put one item after use.

## Context

A key is in a box on the desk. A bag is under a chair. Books are on a shelf. The visitor needs the key and must return it after class.

**Who is the reader, and what do they need to know?**

**Which details will you include, and in what order?**

**Which words or forms will help you make the meaning clear?**